

Minutes for the general Summer 2016 meeting of
the Snaresbrook Prep Parents' Association (SPPA)

Thursday 19th May 2016 ~ 20:00

1. Attendees

Mr Curl, Ms Burgess, Elena Gebhardt (EG), Parm Bhachu (PB), Marian Browne (MB), Kim Donnelly (KD), Danielle Palmer (DP), Ceri Thomson (CT), Feyi Taiwo (FT), Gergana Dimova (GD)

2. Pancake races, Cake sale, Uniform sale

A total of £308 was raised during the above events. Whilst the uniform sale was over-shadowed by the cake sale, there is significant stock and a further uniform sale will take place at the Summer fete. The bake sale was particularly successful this year, and it should be noted that any future sale should be held on a Monday and not a Friday to take advantage of weekend baking.

3. Parents' quiz night update

The event did not go ahead this year due to poor uptake. It is something, however, that should be considered once more during the year 2016-2017. If not a quiz night, then some other social event for the parents could be discussed.

4. Sports Day – Thursday 30th June

PB will arrange the set up for the gazebo and man the stand at the event. Any soft drink stock not used at the Fete will be used at the Sports Day stand and a small selection of snacks will also be available.

5. The Summer Fete - Sunday 12th June – 1300-1600

Mrs Milton has volunteered to organise a Country Dancing performance at the Fete featuring students from school.

£2 per person for ticket to attend Fete, tickets will be on sale via class reps and also on forecourt before and after school a few days a week on the run up to the Fete. Any child, not of school age will not require a ticket. PB is arranging the production of tickets.

CT has already arranged license and will arrange alcoholic drinks for sale. TBC if available on the day for the bar.

KD has booked the bouncy castle and will arrange soft drinks for sale.

EG will seek to approach some local contacts for raffle ticket donations.

PB will arrange DJ, savoury food and provide gazebo/tent.

MB will assist with the bar and also lead on the uniform sale.
Pavita Bhachu will arrange the lucky dip stall.
Jenny and Spencer Fortag will arrange the "fish the duck" stall.

The following additional people have volunteered to help on the day:

Mrs Chait (ticketing and tokens on the door)
Simone Krummaker
Marianne Manning
Misbah Dar
Gergana Dimova
Kapil & Ritu Parti
David Robinson
Anne Peterson
Danielle Palmer (TBC)

Class reps to confirm any other helpers available.

The following stalls/tasks need to be allocated/considered:

Bouncy Castle management
Cash/float management
Netball/Basketball/Football competition
Sweet shop
Art/craft station
Nail varnish/tattoo station
Afternoon tea/cakes
Raffle

Set up for helpers on the day will begin from 09:30/10:00.

6. SPPA finance review

The treasurer informed the meeting that the current SPPA balance is £4040. Each class teacher has organised their class outing for the whole school outing day which will be paid for by the SPPA. This amount is yet to be deducted from the current balance.

7. AOB & date of next meeting

CT asked if the chair would consider a gift for the outgoing year 6 students as a goodbye gift from the SPPA. PB indicated that this was in hand.

Next meeting will be held on Thursday 26th May 2016, anybody who wishes to be involved on the day is welcome to the meeting. Venue TBC.