

SPPA Extraordinary meeting minutes

Tuesday 15th September 2015 ~ 20:00

Attendees:

Mr Curl (CC), Ms Burgess (EB) Anne Peterson (AP), Parm Bhachu (PB), Misbah Dar (MD), Marian Browne (MB), Feyi Taiwo (FT), Simone Krummaker (SK), Jenny Fortag (JF), Spencer Fortag (SF), Kapil Parti (KP), Dave Ewing (DE), Mark McPherson (MM), David Robinson (DR), Kim Donnelly (KD)

Apologies:

Elena Gebhardt, Ceri Thomson, Ritu Parti

1) Welcome

Parm Bhachu, as Deputy Chair welcomed all attendees to the meeting. It was noted that the turn out was the best in a long time and it was particularly good to see some new faces.

2) Election of new Chair

Ahead of the meeting, three parents had nominated themselves for the position of Chair. Two of the three were not present at the time of the vote. A new candidate nominated themselves at the meeting at which point the third candidate withdrew their interest. After a unanimous vote, Parm Bhachu was elected Chair. There will be no Deputy Chair position.

3) Election of new Secretary or Secretaries

Kim Donnelly volunteered to share the Secretary role with Ritu Parti. They have been appointed as joint secretaries. The treasurer, Elena Gebhardt had already informed the committee ahead of the meeting of her intention to remain in post.

4) Appointment of new class representatives

Class reps were elected and appointed as follows;

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| Nursery | Feyi Taiwo |
| Reception | Misbah Dar |
| Year 1 | David Robinson |
| Year 2 | Simone Krummaker |
| Year 3 | Tejal Patel |
| Year 4 | Jenny Fortag |
| Year 5 | Marian Browne |
| Year 6 | Ceri Thomson |

5) Nearly new uniform sale

The uniform sale was very successful last term. The monies raised were donated to the GOSH charity. It was confirmed by Marian Browne that there were still sufficient amounts of donated uniform left from the last sale to do another sale and collection before 1st October when the children are expected to be wearing their winter uniform. The date of the next sale was set for Wednesday 23rd September on the forecourt during after school collection time. MB will coordinate the sale, AP has offered to help on the day. It is to be decided whether funds raised will be donated to the new school charity (TBC) or directly into the SPPA funds.

- 6) Date and appointment of organiser for Christmas Party
The Christmas parties will take place on Friday 11th December.
The first party will be for Nursery – Yr2 (13:15-14:45 TBC)
The second party will be for Yr3 – Yr6 (15:00-16:30 TBC)
PB will make enquiries with “Darren Red” as the entertainer and also if he would be able to provide gifts for each of the children instead of the SPPA sourcing party bags.

In the absence of any other volunteer, AP offered to be the Christmas Party coordinator. RP, KP, JF, MD, SK, PB, MB, MM and KD offered to help at the parties.

- 7) Date and appointment of organiser for Christmas decorations
The Christmas decorations will be put up in the school hall on Friday 4th December from 15:00.
MD offered to coordinate the Christmas decorations and will approach the parents who very kindly put lighting and drapes up for us last year to seek their assistance. KP/MB/DR/MM and KD offered to help with the planning and/or physical decorating of the hall.

- 8) Date of next meeting
It was decided that no further meeting was required this term. Informal Sub-committee meetings will take place regarding the organisation of Christmas events. The next meeting is to be scheduled for the first or second week back to school in January.

- 9) AOB
KD asked if it might be possible for the SPPA to assist the school in the purchase of some black out curtains in the school hall to enhance the quality and enjoyment for the children of the overhead projection equipment and to complement the newly installed lighting. CC was in agreement and requested that EB be involved in the consultation and arrangements for the curtains to be changed. MB offered to assist in the process.

MD asked CC if there was any update on school photographs. It was confirmed that there will be individual and class photographs taken this year. This is in the process of being arranged and the school will advise all parents once arrangements are confirmed.

The SPPA website needs updating. 2013-2014 class reps are currently shown. The 2015-2016 class reps need to be updated. CC stated that Miss Allan would easily be able to do that. KD will send the updated committee details.

CC thanked AP for all her support whilst Chair of the SPPA. Her organisation and excellent leadership was of great benefit to the school.

SPPA finances:

The SPPA accounts currently stand at £4072 (not including current term subs). It was suggested by the Chair that this year the SPPA would again like to repeat the offer for the whole school to partake in a school trip during the summer term. Last year was the first time this was arranged and CC stated that it was a great success and a great opportunity for all the children to partake in a suitable outing chosen by their class teachers.