

# Minutes

## Snaresbrook Preparatory Parents and Teachers Association

### Meeting - Winter Term Meeting 2014

Tuesday 14 <sup>th</sup> January 2014	8pm	Snaresbrook Preparatory School
<b>Attendees</b>	Mr Curl, Mrs Higgins, Anne Petersen, Anita Berkeley, Mavis Oti-Addo-Boateng, Michelle Van Lint, Ritu Parti, Parm Bhachu, Jing Dang, Marianne Manning, Simone Krummaker, Ghan, Mansi Hirani, Saira, Kim Donnelly, Catherine	
<b>Apologies</b>	Ceri Thompson, Elena Gebhardt; Vicky Johal, Jennifer Fortag	
<b>Circulation List</b>	All of the above, other PTA Committee Members and Friends of the PTA	
<b>1. Welcome and Introductions:</b>		
AP welcomed those attending the meeting.		
<b>2. Update on Christmas party</b>		
<p>Mr. Curl and Mrs. Higgins congratulated the SPPA on a very well organized Christmas Party and advised that all the teachers had been very impressed with the decoration of the hall and the organization of the party. There was a great turn out of parents to help at the event, which, undoubtedly helped towards it being such a success, and helped to ensure that the children had a great time.</p> <p>Anyone with outstanding receipts were asked to submit them to MO so they could be reimbursed.</p> <p>A big thank you to all that helped at the event.</p>		<p>All</p> <p>MO</p>
<b>3 A new Constitution?</b>		
<p>Notification had been sent out to all families to vote on a new constitution on-line, 42 votes had been submitted on-line and with the attendees at the meeting this took the vote to around 47 (one vote per child attending the school). All votes were in favour of the new constitution, which is therefore effective from 15<sup>th</sup> January 2014.</p> <p>The PTA will now be known as the SPPA. The new constitution is available to view at <a href="http://www.snaresbrookcollege.org.uk/parentsassociation">http://www.snaresbrookcollege.org.uk/parentsassociation</a></p>		ALL

<p><b>4. Bingo Night Friday 31<sup>st</sup> January</b></p>	
<p>It was agreed that the Bingo night would go ahead on Friday 31<sup>st</sup> January. Michelle Van-Lint is the coordinator.</p> <p>It was decided that around 80 tickets for the event would be sold. All pupils will be invited to come along, however, Nursery and Reception children would have to have an adult present (the adult would be there for supervision of their child, but not to play Bingo).</p> <p>Nursery, Reception, Yr1 and Yr2 could be helped by Yr6 and Yr5 children, who would play their own card and help a younger child with their card. The tables would be mixed accordingly.</p> <p>Bingo would start at 3:30 and finish around 5pm. Tickets would be priced at £2.00.</p> <p>This will be a Children only event; the parents of Nursery and Reception will attend on a supervision basis only.</p> <p>Flyer with tear off strip will be sent out to all more than a week in advance of the event and tickets would be sold on a first come first serve basis.</p>	<p>MV-L</p>
<p><b>5. Pancake Day</b></p>	
<p>Shrove Tuesday/Pancake day is on Tuesday 4<sup>th</sup> March, This event is to be coordinated by Anne Petersen. Anita Berkeley agreed to coordinate in the kitchen on the day. All those able to help, please confirm by email to <a href="mailto:sppa@snaresbrookprep.org">sppa@snaresbrookprep.org</a></p> <p>The format will be Juniors races first followed by the Infants. Michelle Van-Lint agreed to make the Pancakes for the races. These need to be extra thick and rubbery so they can be dropped and picked up over and over again. In addition to the normal parents race, this year it was agreed that the Teachers should also have a team racing. <b>Word did not find any entries for your table of contents.</b> Kitchen access would be from around 2:30 and pancakes will be prepared and taken to Junior classes for when they have completed their races. Infants would collect their pancakes from the Kitchen after their race.</p> <p>Pancakes will then be available for sale to parents and any children that want to purchase more. Pancakes, as last year, plain, with sugar and or lemon or chocolate.</p> <p>Plain pancakes will be purchased as ready made with lemon and sugar added, Chocolate pancakes purchased ready made.</p>	<p>AP</p> <p>MV-L</p> <p>AB</p>

<p>Proceeds will go to the SPPA.</p>	
<p><b>6. Bake Sale</b></p>	
<p>Our annual bake sale is to go ahead on Friday 28<sup>th</sup> March. Michelle Van-Lint will coordinate. Please confirm your availability to help at sale on the day by email. <a href="mailto:PTA@snaresbrookprep.org">PTA@snaresbrookprep.org</a></p> <p>Children participation is to be highly encouraged.</p> <p>Mrs Chait will be asked if she could help with tea and coffee at the event - SPPA representatives will of course help her. The Sale will begin from 2:30 (providing the hall is available), so parents can purchase before pick up if they so wish. There will be some seating available.</p> <p>All proceeds of the bake sale will go back into SPPA to help fund the Summer Fete.</p>	<p>MV-L</p>
<p><b>7. Easter Egg hunt – New family Event</b></p>	
<p>It was agreed that the SPPA diary of events was quite busy and this event should re-visited next year.</p>	
<p><b>8. Used Uniform Sale</b></p>	
<p>Mrs Higgins advised that much of the uniform is changing due to our new supplier and the old uniform would be phased out, albeit slowly. The usual issues regarding storage of stock was discussed and the amount of work that the uniform sales entail.</p> <p>To re-start the uniform sales was maybe not feasible at present. However, AB suggested that it might be possible to have a used uniform page on the SPPA site whereby parents could post unwanted items and those interested could contact them directly and arrange delivery/collection.</p> <p>AP will find out if this is technically feasible</p>	<p>AB AP</p>
<p><b>9. Summer Fete</b></p>	
<p>Anita Berkeley agreed to coordinate the Summer Fete and the date was agreed, Sunday 29<sup>th</sup> June. The Theme is to be The Tour de France/Cycling. Parminder Bhachu also agreed to help with coordination of the event. This event requires a large number of helpers during the preparation and on the actual day. Class coordinators are requested to promote the event and encourage parents to help.</p>	<p>AB/PB ALL</p>

Suggested ideas - Exercise bike races, Crepe Stand.	
Meetings to coordinate this event will be coordinated by AB. Dates to be advised.	
<b>10. Next Meeting date</b>	
Next Meeting to be held Tuesday April 29 <sup>th</sup> 2014	
<b>AOB</b>	
Simone Krummaker advised that a traffic warden outside the school had suggested that the school contact Redbridge Council with a view to having a drop off and collection window enabling cars to park around the school. Mr Curl agreed to look into this.	